

Decatur County Solid Waste

Management District Board

July 22, 2014

Terry Wagner, President, called the meeting to order at 7:00 PM with the following members present; Terry Wagner, Rick Nobbe, Jerome Buening, Mayor Gary Herbert, Darlene Tobias, Brittani Saunders(Director/Controller).

Brittani explained to the board that a transfer of appropriations needed to be made to take care of the \$930.00 Website claim from Street Smart. The appropriation was short \$130.00 so there was an emergency transfer of appropriation.

ORDINANCE OF EMERGENCY TRANSFER OF APPROPRIATIONS:

Whereas, certain emergencies have developed since the adoption of the existing annual budget, so that it is now necessary to transfer funds that were appropriated in the annual budget:

Therefore, to meet such emergencies, be it ordained: by the Decatur County Solid Waste Management Board of Decatur County,

Indiana that for the expense of said officials the following sums of money are hereby transferred and ordered set apart out of several funds herein named and for the purpose specifies, subject

to the laws governing the same.

Transferred	Transferred	Amount	Amount
From	To	Requested	Approved
Postage(321)	Website(324)	\$ 130.00	\$130.00

Presented to the Decatur County Solid Waste Management Board and read in full and adopted this 22nd day of July 2014.

Pres. Decatur. Co. Solid Waste Management Board

Attest: _____

AYE

NAY

Rick Nobbe _____

Jerome Buening _____

Gary Herbert _____

Darlene Tobias _____

Minutes and claims were sent prior to the District Board meeting. Rick Nobbe made a motion to accept the minutes and claims and Jerome Buening seconded the motion.

Brittani gave a brief education update. Brittani has scheduled several days with South Decatur and possibly going to have some new educational opportunities at Greensburg. Carole from Rush County Solid Waste and Brittani will be working together in the next few months to plan an environmental camp for school age kids. Details will follow in the coming months. The board agreed that this would be a great way to get the kids involved in recycling.

Brittani has asked the board to look into scheduling more shredding and electronic recycling dates. She was able to speak with Shares Inc out of Shelbyville to lower the price if we would do the events more often and also offer shredding and electronics events together. The main reason for doing so is to create more opportunities to recycle in our county and to be more available to the residents. Brittani also asked if we could stop charging \$5.00 for TV's as we should be offering this as a free service to our residents. The board agreed that no longer charging residents was a good idea and to also go ahead and schedule more electronics/shredding events starting in 2015.

Brittani presented the following 2015 Budget:

Minor Account	Line Item Description	Account #	Amount
Salaries and Wages	Administrator/Controller	101	41564.00
Salaries and Wages	Advisory Council	102	1,600.00
Salaries and Wages	Extra Help	103	3,000.00
Employee Benefits	FICA & Medicare	121	7,800.00
Employee Benefits	Insurance	122	6,000.00
Employee Benefits	PERF – Regular	123	5,000.00
Other Personal Services	Registration Fees	131	1,150.00
Other Personal Services	Per Diem	132	900.00
TOTAL PERSONAL SERVICES			\$67,014.00

Minor Account	Line Item Description	Account #	Amount
Office Supplies	Office Supplies	211	1,500.00
Office Supplies	Copy Machine Supplies	212	1,000.00
Office Supplies	Computer Supplies	213	1,500.00
Office Supplies	Official Records	214	600.00
Office Supplies	Printing	215	1,000.00
Repair and Maintenance	Repair of Equipment	231	500.00
Repair and Maintenance	Computer Maintenance	232	1,000.00
TOTAL SUPPLIES			\$7,100.00

OTHER SERVICES AND CHARGES

Professional Services	Legal Services	312	2,000.00
Professional Services	Engineering Services	313	10,000.00
Professional Services	Household Hazardous Waste	314	60,000.00
Professional Services	Matching Grants	315	0
Other Services & Charges	Exam of Records	316	1100.00
Other Services & Charges	Promotional Items	317	5,000.00
Communications and	Postage	321	300.00
Communications and	Travel	322	2,500.00
Communications and	Telephone	323	1,700.00
Communications and	Web Site	324	1,300.00
Communications and	Moving expense	325	0
Printing and Advertising	Reggie	331	0
Printing and Advertising	Education/Advertising	332	40,000.00
Printing and Advertising	Legal Notices	333	800.00
Insurance	Liability and Casualty	341	4,500.00
Insurance	Official Bonds	342	100.00

Repairs and Maintenance	Repairs	361	500.00
Rentals	Office Rent	372	3,900.00
Rentals	School & Courthouse	373	9,000.00
Rentals	Fair Booth Rent	374	350.00
Rentals	Lock Box Rent	375	0
Debt Service	Service Charges	381	120.00
Other Services and Charges	Permanent Drop Off Recycling	390	80,000.00
Other Services and Charges	Recycling & Apartments	391	15,000.00
Other Services and Charges	Mobile Drop off Sites	392	25,000.00
Other Services and Charges	Greensburg House to House	393	115,000.00
Other Services and Charges	Yard Waste	394	9,000.00
Other Services and Charges	Magazine & Subscriptions	395	50.00
Other Services and Charges	Official Meetings & Dues	396	1,500.00
Other Services and Charges	Battery & Mercury recycling	397	15,000.00
Other Services and Charges	Open Dump Sites	398	2,000.00
Other Services and Charges	Recycling Tires	399	28,000.00
TOTAL OTHER SERVICES AND CHARGES			\$433,720.00

Capital Outlays	Line Item Description	Account #	Amount
Machinery and Equipment	Equipment	441	5,000.00
Other Capital Outlays	Recycling Bins	451	15,000.00
TOTAL CAPITOL OUTLAYS			\$20,000.00

Total Budget Estimate \$ 527,834.00

AYE

NAY

 Darlene Tobias

 Gary Herbert

 Terry Wagner

 Rick Nobbe

 Jerome Buening

Brittani explained that the 2015 budget amount was the same as the past 2 years. She did not feel it necessary to request more at this time. The board was all in favor.

Yard Waste contract proposal documents were opened. Leising Excavating and Mulch had a proposal amount of \$4000.00 from September 1, 2014-August 31, 2015. Carl Stier had a proposal amount of \$8850.00 for the 2014-2015 year. Darlene Tobias made a motion to accept Leising Excavating and Mulch in the amount of \$4000.00 with Jerome Buening seconding the motion. All in favor.

With no other business to come before the District Board, Rick Nobbe moved to adjourn, second by Jerome Buening. The next meeting will be August 26, 2014 at 7:00 p.m.

 President- Decatur County Solid Waste Board

Attest: _____