

MINUTES OF THE DECATUR COUNTY SOLID WASTE MANAGEMENT BOARD

Tuesday July 28, 2015 at 6:00 p.m.

The meeting of the Decatur County Solid Waste Management District Board was called to order by Chairman Terry Wagner on Tuesday, July 28, 2015 at 6:00P.M. at the Decatur County Solid Waste Office at 315 S Ireland St, Greensburg, IN 47240

MEMBERS PRESENT: Mayor Gary Herbert, City Councilman Terry Wagner, City of Westport Darlene Tobias, Commissioner John Richards, County Councilman Kenny Hooten, Commissioner Rick Nobbe, Commissioner Jerome Buening

MEMBERS ABSENT: None.

OTHERS PRESENT: Executive Director Brittani Saunders, Mark Fixmer of Best Way Disposal/Decatur Hills Landfill, Ian LeMay of River Metals Recycling, Jay Hull of Best Way Disposal, Carl & Rosie Stier, Adam Leising of Leising Excavating, and Matthew Lloyd.

APPROVAL OF MINUTES: Motion was made by Rick Nobbe to approve minutes of June 2015 meeting. Seconded by John Richards.

TREASURER'S REPORT: Motion was made by Rick Nobbe to approve July 2015 claims. John Richards seconded the motion. Brittani also presented the 2016 Budget:

Minor Account	Line Item Description	Account #	2016
Salaries and Wages	Administrator/Controller	101	41,700.00
Salaries and Wages	Advisory Council	102	1,600.00
Salaries and Wages	Extra Help	103	2,000.00
Employee Benefits	FICA & Medicare	121	7,800.00
Employee Benefits	Insurance	122	6,000.00
Employee Benefits	PERF – Regular	123	5,000.00
Other Personal Services	Registration Fees	131	1,500.00
Other Personal Services	Per Diem	132	750.00

TOTAL PERSONAL SERVICES **\$66,350.00**

Minor Account	Line Item Description	Account #	2016
Office Supplies	Office Supplies	211	500.00
Office Supplies	Copy Machine Supplies	212	250.00
Office Supplies	Computer Supplies	213	500.00
Office Supplies	Official Records	214	600.00
Office Supplies	Printing	215	500.00
Repair and Maintenance Supplies	Repair of Equipment	231	500.00
Repair and Maintenance Supplies	Computer Maintenance	232	1,000.00

TOTAL SUPPLIES **\$3,850.00**

OTHER SERVICES AND CHARGES

Minor Account	Line Item Description	Account	2016
Professional Services	Legal Services	312	2,000.00
Professional Services	Engineering Services	313	10,000.00
Professional Services	Household Hazardous Waste	314	50,000.00
Professional Services	Recycling Events	311	10,000.00.00
Other Services & Charges	Exam of Records	316	1,000.00
Other Services & Charges	Promotional Items	317	5,000.00
Communications and Transportation	Postage	321	200.00
Communications and Transportation	Travel	322	3,000.00
Communications and Transportation	Telephone	323	1,700.00
Communications and Transportation	Web Site	324	1,000.00
Printing and Advertising	Education/Advertising	332	45,000.00
Printing and Advertising	Legal Notices	333	800.00
Insurance	Liability and Casualty	341	4,000.00
Insurance	Official Bonds	342	100.00
Repairs and Maintenance	Repairs	361	500.00
Rentals	Office Rent	372	3,900.00
Rentals	School & Courthouse Recycling	373	9,000.00
Rentals	Fair Booth Rent	374	300.00
Other Services and Charges	Permanent Drop Off Recycling	390	80,000.00
Other Services and Charges	Recycling & Sharps	391	18,000.00
Other Services and Charges	Mobile Drop off Sites	392	25,000.00

Other Services and Charges	Greensburg House to House	393	115,000.00
Other Services and Charges	Yard Waste	394	5,000.00
Other Services and Charges	Magazine & Subscriptions	395	50.00
Other Services and Charges	Official Meetings & Dues	396	500.00
Other Services and Charges	Battery & Mercury recycling	397	5,000.00
Other Services and Charges	Open Dump Sites	398	1,000.00
Other Services and Charges	Recycling Tires	399	18,000.00
Other Services and Charges	Vehicle Insurance	385	650.00
Other Services and Charges	Vehicle Registration and Plates	386	600.00
Other Services and Charges	District Vehicle Gas & Maintenance	387	5,000.00

TOTAL OTHER SERVICES AND CHARGES			\$421,300.00
Capital Outlays	Line Item Description	Account #	Amount
Machinery and Equipment	Equipment	441	3,000.00
Other Capital Outlays	Recycling Bins	451	15,000.00
Other Capital Outlays	Vehicle	461	30,000.00

TOTAL CAPITOL OUTLAYS **\$48,000.00**
2016 Total Budget Estimate \$ 539,500.00

AYE NAY

Mayor Herbert
Rick Nobbe
Kenny Hooten
Darlene Tobias
Terry Wagner
Jerome Buening
John Richards

DIRECTOR'S REPORT: Brittani Saunders

Brittani gave an update on our curbside report. For June we were at 47%. After the 4-H Fair, there were roughly 30 plus recycling bins dropped off at new homes so Brittani hopes for an increase for July or August.

EDUCATION REPORT: Brittani Saunders

Brittani was asked to be an educator for an Enviro camp in Rushville and Batesville. Due to time constraints Brittani was unable to get a camp started for Decatur County but hopes for next year. She would have a lot of help from fellow educators and directors for next year.

OLD BUSINESS: Brittani Saunders

In our previous meeting a property located by St. Mary's Catholic Church and owned by the church is going up for sale. Currently they are asking \$95,000 for this property that includes a block building and duplex. The land is currently paved and zoned as commercial. St. Mary's Catholic Church has agreed if we would go forward with purchasing that they would sign a purchase agreement allowing us to purchase when they move to their new location. Brittani would like the location for electronic collection, recycle drop off site, and more program space for the recycling district. The board has asked Brittani to go back to the owner and see about a formal proposal and negotiation on price. Brittani will come back at our next board meeting with more information.

NEW BUSINESS:

Matthew Lloyd currently at 5759 S Co Rd 100 W and Carl and Rosie Stier who currently live north of his property presented issues to the board. The previous owner of the property owned by Mr. Lloyd was Jimmy Colson. Mr. Colson was a former yard waste contract holder and he built and developed the property. From what Mr. Lloyd gathered, Mr. Colson constructed part of the driveway out of the yard waste from the City of Greensburg. Brittani was only able to find 2000 thru 2003 Contracts with Mr. Colson's name. Due to the past Directors retention schedule, we do not have any contracts before this time. Mr. Lloyd's driveway is failing and causing drainage issues that is affecting Carl and Rosie Stier's property as well. The yard waste would have been dumped well within 50 ft of the property lines and road. The damage has caused a large water hole that is not draining. There are also significant erosion issues. The contracts state that the City and District are not liable. However, the board has asked to go back to their attorney to go over the contracts and specifics to find out what can be done. The board has also asked Mr. Lloyd and Carl and Rosie Stier to receive several quotes on what it would cost to fix the current issues. This conversation will continue at our August meeting with more information being gathered.

Adam Leising with Leising Excavating and Mulching gave two options for extending their contract with a price of \$6,000 if they dispose of all trash. The second option is no cost to the district if the Solid Waste District would take back all trash and be responsible for disposal. Adam explained that they usually go through a 6 yd container every week. The board has asked for a more formal proposal at our next meeting. Once Brittani goes over our current contract documents with our Attorney, Drew Young, she will send out documents to Leising Excavating as well as Carl Stier.

OTHER COMMENT: Brittani let the board know that recycling was collected at the Tenderloin Throw down and she hopes to get in touch with St. Mary's and the president of the Fall Festival Board to offer recycling at their events coming up as well.

ADJOURN: Next board meeting July 28, 2015. Motion was made by John Richards to adjourn the meeting. Motion was seconded by Kenny Hooten.

 Terry Wagner, Chairman

 Brittani Saunders, Attest